



Ministry of Finance  
 33 King Street West  
 P.O. Box 625  
 Oshawa ON L1H 8E9  
 1 866 668-8297

## Application for Ontario HST Refund for First Nations on or after September 1, 2010

**A** Before completing this application, please read the attached instructions. Please print or type.

1 Name of Claimant	
2 Mailing Address (Number, Street, PO Box, RR or Apt. No.)	
City, Town or Village	
Province/State and Country	Postal/Zip Code
3 Name of person to be contacted regarding this application	4 (Area Code) Telephone No.
5 Do you authorize any person to act on your behalf with regard to this claim e.g. your local Band council? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>▶</b> If yes, please complete the following:	
Representative's Name	(Area Code) Telephone No.
Address	Postal/Zip Code

<b>B</b>	1 Total Number of Receipts	2 Do you want your receipts returned? <input type="checkbox"/> Yes <input type="checkbox"/> No	3 Period covered by Claim From _____ To _____
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**Note:** First Nation individuals, families and Indian bands and councils of an Indian band are encouraged to accumulate receipts and file one application respectively rather than multiple applications for small refund amounts.

To avoid delay in processing your claim, this application **must be accompanied by:**

- original receipts for qualifying off-reserve acquisitions and importations showing the 13% HST was paid.
- photocopy of both sides of the *Certificate of Indian Status* card, or in the case of Indian bands and councils, a letter from the band or council certifying that the property or services are exclusively for the consumption or use by the band or the council of the band.

Original receipts will not be returned unless specified in Section B2.

Where all supporting documents are submitted, please allow up to eight weeks for verification and processing of your claim.

**Applications must be submitted to the address above within four years from the date tax was paid. If the application for refund relates to HST paid in another participating province but imported into Ontario within 30 days, the application must be submitted within one year from the date the qualifying goods were imported into Ontario.**

**C Please remember to sign this application**

I certify that all the facts stated on this application are correct to the best of my knowledge and I understand this claim is subject to verification.

(Print) Name of claimant or an authorized official of the Indian band or council	Title	Signature	Date
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Every person who, by deceit, falsehood, or by any fraudulent means, obtains or attempts to obtain a refund or rebate of tax under this Act or the regulations to which the person is not entitled is guilty of an offence and on conviction is liable to a fine of not less than \$500 and not more than an amount that is double the amount of the refund or rebate obtained or sought to be obtained, or to a term of imprisonment of not more than two years, or to both (*Retail Sales Tax Act*, Subsection 32(5)).

Personal information contained on this form is collected under the authority of the *Retail Sales Tax Act*, R.S.O. 1990, c. R31, and will be used to determine eligibility for the amount of the refund. Questions on this collection can be directed to the Refund Manager at the Ministry of Finance, 3rd floor, 33 King Street West, Oshawa Ontario L1H 8E9, or by calling **1 866 ONT-TAXS** (1 866 668-8297).