



Posted: February 24, 2017
Level II

EMPLOYMENT OPPORTUNITY

As outlined in the Curve Lake First Nation Human Resources Management Manual, applications are now being accepted from **STATUS MEMBERS OF ANY FIRST NATION** for the following Full-Time Permanent position:

HEALTH PROMOTION WORKER

SCOPE OF THE POSITION:

Appointed as the Health Promotion Worker, this position is responsible for improving the long term health aspects of Curve Lake First Nation children and families by providing opportunities for the healthy development of children through service coordination and program implementation. The position works within the administrative policies and procedures established by Chief and Council and directed by the Manager of Health and Family Services.

DUTIES:

- Provide programming promoting healthy lifestyle choices for children and families
- Develop and facilitate community information sessions/workshops
- Provide access to resources promoting healthy child development
- Collaborate with other community based support services within the First Nation

QUALIFICATIONS: Basic Requirements: **(APPLICANTS MUST SHOW NECESSARY PROOF WITH APPLICATION OR WILL BE AUTOMATICALLY SCREENED OUT)**

Education:

- A diploma in Development Services or related field with minimum 2 years related work experience

Other Requirements:

- Knowledge and understanding of Aboriginal history and culture
- Must be willing to work a flexible work schedule
- Current First Aid & CPR
- Valid driver's license

RATED REQUIREMENTS:

Knowledge & Skills:

- Knowledge of programs and services offered by Curve Lake First Nation Health Centre
- Possess strong group facilitation skills
- High level of organization, written and communication skills
- Knowledge of work plan and proposal writing

Abilities:

- Ability to work and participate as a team member with health and social services staff to improve the overall health and wellness of the community
- Demonstrated ability to develop and deliver information sessions and workshops

Government Service Building
22 Winookeeda Street
Curve Lake, Ontario K0L1R0



Phone: 705.657.8045
Fax: 705.657.8708
www.curvelakefirstnation.ca

- Ability to research and develop programming
- Ability to establish supportive, positive relationships with community members

Personal Suitability:

- Must have a high respect for confidentiality
- Must be willing to work flexible hours (inclusive of evenings and weekends)
- Must demonstrate a high degree of initiative and self-direction
- Must be punctual/dependable with a strong desire to work

TERMS OF EMPLOYMENT:

This is full time permanent position beginning immediately. Annual salary range for this position is \$39,730 to \$44,144 based on a 39.5 hour work week.

APPLICATION:

Application forms and Position Descriptions are available at the Reception of the Government Services Building. Application forms can also be obtained from the Employment Resource Centre or from the Curve Lake First Nation website (www.curvelakefirstnation.ca) under documents.

Application package must consist of a completed application form, cover letter, resume, required documentation, addresses and phone number of two most recent employment references (if employed with Curve Lake First Nation previously, references from most recent Supervisor / Manager will be required). Please submit application package to:

Abigail McCue, Human Resources Coordinator
Curve Lake First Nation Government Services Building
Curve Lake, Ontario K0L 1R0
Phone (705) 657-8045 Fax (705) 657-8708

Deadline for Applications: Friday March 10, 2017 at 12:00 (Noon)

Late applications will not be accepted. Please ensure application is date stamped by Curve Lake Government Services Building Receptionist. Only qualified applicants will be contacted for an interview.

While only qualified applicants will be contacted for an interview, not necessarily all qualified applicants will be offered an interview. Successful candidate must provide an acceptable Canadian Police Information Check (CPIC) and Police Vulnerable Sector Check (PVSC) prior to commencing work.