



Applications received from the initial posting did not meet the posted educational requirements. This position is now being posted as an UNDERFILL where applicants who approach the posted educational requirements may be granted an interview. The successful candidate will be required to undergo training to meet the performance standards of the position. The interview selection process may include a practical test as part of the assessment. Salary will reflect UNDERFILL status and therefore will be below the salary grid starting wage for this position.

Posted: August 30, 2017
Level II-B Underfill

EMPLOYMENT OPPORTUNITY

As outlined in the Curve Lake First Nation Human Resources Management Manual, applications are now being accepted from **STATUS MEMBERS OF ANY FIRST NATION** for the following Permanent Full-time position:

OJIBWE LANGUAGE AND CULTURAL INSTRUCTOR O'shkiigmong Early Learning Centre

DUTIES:

- Responsible for providing Ojibwe Language Instruction for Curve Lake Day Care Children and Staff
- Responsible for providing in and out of Day Care learning activities for Day Care Children and Staff
- Responsible for supervising children on a one-on-one and group basis
- Responsible for assisting in the operation of Curve Lake First Nation child care facilities
- Responsible for all manual preparations in regards to outings taking place at Kutang Island
- Responsible for preparing a nutritious menu for the summer program at Kutang Island
- Responsible for storage and packing of supplies and equipment
- Responsible for all health and safety requirements during cultural activities
- Responsible for daily maintenance of boats and surrounding on Kutang Island

QUALIFICATIONS: Basic Requirements: **(APPLICANTS MUST SHOW NECESSARY PROOF WITH APPLICATION OR WILL BE AUTOMATICALLY SCREENED OUT)**

Education:

- Must be Fluent in the Ojibwe Language
- Underfill: Candidate must be willing to enter an Ojibwe language program

Other Requirements:

- Current First Aid and CPR Certificate
- Boater's Pleasure Craft License
- Food Handler's Certificate

RATED REQUIREMENTS: (Will be rated in assessment of resume/application and the Interview)

Knowledge:

- A strong understanding of Curve Lake First Nation Anishnaabe Culture
- Knowledge of Health and Safety procedures for inside and outside cultural activities

Government Service Building
22 Winookeeda Street
Curve Lake, Ontario K0L1R0



Phone: 705.657.8045
Fax: 705.657.8708
www.curvelakefirstnation.ca

Abilities:

- Strong appreciation of, and empathy with, the needs of children
- Sensitivity to Native issues
- Good oral and written communication skills
- Good organizational skills and ability to work in a group setting

Personal Suitability:

- Must enjoy working with and being with children
- Respect for confidentiality a must
- High level of tact and discretionary capabilities
- Willing to work flexible hours
- Must exhibit a high degree of initiative and self-direction
- Must be punctual/dependable with a strong desire to work

TERMS OF EMPLOYMENT:

This is a Permanent Full-time position beginning immediately. Annual salary range for this position is \$29,430 to \$32,700 based on a 39.5 hour work week. Salary for Underfill will be below the starting wage for this position.

APPLICATION:

Application forms and Position Descriptions are available at the Reception of the Government Services Building. Application forms can also be obtained from the Employment Resource Centre or from the Curve Lake First Nation website (www.curvelakefirstnation.ca) under documents.

Application package must consist of a completed application form, cover letter, resume, required documentation, addresses and phone number of two most recent employment references (if employed with Curve Lake First Nation previously, references from most recent Supervisor / Manager will be required). Please submit application package to:

Abigail McCue, Human Resources Coordinator
Curve Lake First Nation Government Services Building
Curve Lake, Ontario K0L 1R0
Phone (705) 657-8045 Fax (705) 657-8708

Deadline for Applications: Friday September 15, 2017 at 12:00 (Noon)

Late applications will not be accepted. Please ensure application is date stamped by Curve Lake Government Services Building Receptionist. Only qualified applicants will be contacted for an interview.

While only qualified applicants will be contacted for an interview, not necessarily all qualified applicants will be offered an interview. Successful candidate must provide an acceptable Canadian Police Information Check (CPIC) with Police Vulnerable Sector Check (PVSC) prior to commencing work.