

Youth Activity Initiative Fund Program Guidelines

In Association with Recreation Committee and the Community
Gaming Revenue Fund



Youth Activity Initiative Fund

Glossary

- A. **“Rep Team”** is the highest level of, i.e. hockey/lacrosse/dance, that can be played within a sporting organization, in which players must have previously registered.
- B. **“Elite Athlete”** is defined as a youth who is currently competing at the highest level sports activity (e.g. Triple A in hockey).
- C. **“Geographical Limits”** is 300 km within home residence.
- D. **“House League”** is defined as a league, in youth sports, in which teams plays only others in the same league and do not travel outside a limited area for competitions.
- E. **“Varsity Player”** means starting team in a sport at college or university.
- F. **“Youth”** will be defined as 18 years and under OR 25 years and under while enrolled in school.
- G. **“Curve Lake First Nation Member”** is defined as a status member of Curve Lake First Nation
- H. **“Equity Requirement”** is the 5% cash contribution the applicant is required to pay
- I. **“Recreation Activities”** as defined by the Curve Lake First Nation Recreation Guidebook
- J. **“Cultural Activities’** as defined by Curve Lake First Nation Guidebook
- K. **“Education Activities”** as defined by the Education Department
- L. **“Individual/Group Team”** is a team consisting of 75% Curve Lake First Nation Youth. A verified list of players with status numbers must be provided
- M. **“Destination”** will be reviewed by Recreation Committee and will be in line with Curve Lake First Nation’s financial policy.

This program has been developed by Recreation Committee and funded through Gaming Revenue Fund.

Youth Activity Initiative Fund

The Youth Activity Initiative Fund is designed to assist all Curve Lake First Nation **Youth** members residing on or off territory in their pursuit of recreational, cultural, and educational activities.

The Objective of the Fund is to:

1. Supplement fundraising activities of all Curve Lake First Nation youth members in their pursuit of sporting/recreational/cultural and educational achievements;
2. Encourage Curve Lake First Nation youth to pursue recreational activities that are beyond the normal geographic limits of Curve Lake First Nation;
3. Assist Curve Lake First Nation status youth in their efforts to participate in unique recreational activities to promote culture, health and physical fitness (i.e. Professional consultant Fees for dancing, drumming, or regalia design). This funding will be based on membership needs and interest analyses;
4. To encourage physical fitness, promote health and wellness, and develop role models that influence participation for other Curve Lake First Nation membership or who may actively provide training for our membership;
5. To encourage academic achievements, promote healthy and strong work habits, and develop role models that influence participation for other Curve Lake First Nation membership (i.e. class trips awarded to students who excel in their program or course);
6. To eliminate the numerous requests for funding of recreational activities to Chief and Council.

Funding Requirements:

1. Completion of Individual Application Form (see Appendix A)
2. Individual or Group/Team must have fundraising dollars or participant contribution of 5% equity.
3. Community Volunteer hours is a mandatory requirement as a funding recipient. (see Appendix B)
4. 60 days from the date of the event an Activities Report must be completed. (see Appendix C)
5. A letter from Organization/Team confirming registration or acceptance to the team.

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Who is Eligible:

1. Individual applicants must be a Curve Lake First Nation Status youth.**
2. Group/team that has at least 75% Curve Lake First Nation youth.**
3. Group/team must be recognized by Curve Lake First Nation Recreation Committee.
4. Team/Group must provide confirmation of event registration from event sponsor. A verified list of players must also be provided from the team captain or coach with their status card numbers.
5. Teams/Group must be willing to provide feedback in the form of a report.

** Youth is defined as 18 years and under OR 25 years and under while enrolled full time in school

What is Eligible:

1. Registration Fees

- A) Registration costs to attend but not limited to: provincial championships, NAIG, National tournaments, powwow outside the normal geographical limits, dance performances, or diabetes initiatives.
- B) Registration costs associated with performance enhancing Camps or Training. (i.e. Power skating, Dance camps, Swimming Camps etc.)

2. Travel

Travel is limited to activity that is outside the normal geographic limits of our area in the following:

- A) Travel costs as stated by Treasury Board Travel Directive and based on destination associated with an extraordinary invitation or competition for recreational activity.
- B) Travel (air, train, bus) to attend an elite tournament and/or event. Applicants are to use the lowest logical airfare available. Upgrades for air travel are not reimbursable. If applicant wishes to upgrade it is at the applicant's cost.
- C) Travel associated with special invitation to perform recreational pursuits such as hand drum outside the normal geographical limits.
- D) Travel associated with special invitation to students to participate in conferences, workshops, etc. This **WILL NOT** include volunteer excursions.
- E) Travel, instructional fees and any equipment up to a maximum total allowable associated with special clinics, workshops, lessons, or other educational forums. The training from which would then be offered to CLFN members.

Please Note: Youth Activity Initiative fund will cover the cost of driving when driving is more cost effective than airline or rail travel. Should the individual decide to drive the most economical rate (mileage, airfare, rail fare) will be paid.

3. Accommodation costs

- A) Accommodation costs will be covered at \$150 per tournament/event.

4. Professional Consultant Fees

- A) Equipment to maximum allowable associated with special clinics, workshops, lessons, or other educational forums.
- B) Professional fees for Regalia Design
- C) Professional fees for traditional dancing and/or drumming classes

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What is NOT Eligible:

1. Individual house league registrations.
2. Little NHL
3. Adult teams such as All Ontario
4. Volunteer Excursions
5. Team attire that is not deemed to be a Uniform. (i.e. Jackets, hoodies etc.)

Limitations and Conditions:

Due to financial resource limitations, the following rules will also be implemented:

1. Individual applications can access up to \$1500.00 per fiscal year upon review by committee.
2. Group/Team applications can access up to \$2500.00 per fiscal year upon review by committee.
3. Funding operates on a fiscal year that commences April 1 and ends March 31.
4. A CLFN status youth may only apply once per year, regardless of the number of eligible activities or the costs associated with a previous activity.
5. Applicant must submit original receipts with each application equal to total amount funded.
6. Applicant and/or group must provide signed image release form and a digital photograph of them participating in the event for placement in CLFN media. (APPENDIX D)
7. The applicant agrees to act as a role model at community events if requested.
8. Any equipment purchased with this fund will remain the property of the Curve Lake First Nation.
9. Applicants are NOT guaranteed the maximum amount, as decisions are made at the discretion of the Recreation Committee, and are assessed on a case by case basis.
10. Youth Activity Initiative Fund is dependent on the availability of funds from the GRF and will be issued until the funding is exhausted.

Cancellations:

In the event an activity/trip is cancelled, after funds have been disbursed, the applicant is responsible for reimbursing the full cost to Curve Lake First Nation. Failure to reimburse will result in the applicant being not in good standing with the First Nation and Curve Lake First Nation's policies will be applied.

DEADLINE for APPLICATIONS:

Applications must be submitted on or before the 3rd Friday of every month to the Gaming Revenue Fund Administrator. It is recommended that applications are submitted with ample time to ensure all required documentation is included, prior to review by the Recreation Committee.

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Application Form

<u>Project Type:</u>		
SPORTS <input type="checkbox"/>	CULTURE <input type="checkbox"/>	HEALTH AND PHYSICAL FITNESS <input type="checkbox"/>
<u>Applicant Information:</u>		
Applicant Name: (Caregiver Name if Participant is under 18)		
Address:		
Telephone Number :		Cell Number:
Email Address:		
<u>Participant Information:</u>		
Participant Name:		
Date of Birth:		
CLFN Status Number:		
Is this your first time applying?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Date of Last Application:		
<u>Activity Information:</u>		
Name of Team/Group:		
Location of Event:		
Team/Group Manager:		
Contact Information:		

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APPENDIX A – FINANCIAL INFORMATION

PART A:

<u>REVENUE SOURCE</u>		<u>EXPENDITURES</u>	
Participant Contribution (Must have 5%)	\$	Registration	\$
Fundraising	\$	Accommodation	\$
Dreamcatcher Fund	\$	Travel	\$
Baagwaating	\$	Other: _____	\$
Other: _____	\$	Other: _____	\$
TOTAL REVENUE	\$	TOTAL EXPENDITURES	\$

PART B: CONFIRMATION OF OTHER SOURCE FUNDING

FUNDING SOURCE	DATE APPLIED	APPROVED/NOT APPROVED	DOCUMENTATION PROVIDED

DECLARATION:

- 1) I solemnly swear the information provided is a true statement and I understand that any false statement will void my application.
- 2) I agree to provide any supporting material to Gaming Revenue Fund/Recreation as may be required.
- 3) I agree that should the activity/trip be cancelled that I am responsible for reimbursing Curve Lake First Nation 100% of the cost paid by Curve Lake First Nation.

DATE: _____ APPLICANT SIGNATURE: _____

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APPENDIX B— COMMUNITY VOLUNTEER HOURS CONFIRMATION

Participant Name:	
Contact Information: (ie. Telephone, email)	

Project Information:

<u>Volunteer Activity Description:</u> Briefly explain the volunteer experience (what did you do and whom did it benefit?)			
Date Service Provided:		Number of Hours:	
Location:			

I hereby acknowledge that the work as described above has been satisfactory and fully completed and that no monetary compensation was paid to the above Individual/Group/Team.

Supervisor Name

Supervisor Signature

Date

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APPENDIX C—FINAL REPORT

In the space below please provide the Recreation Committee with a summary of the event you attended. I.e. what was the benefit in attending? What did you learn? What was the experience like?

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APPENDIX D—PHOTOGRAPY RELEASE AGREEMENT



I consent to the use of my name, portrait, picture or photograph as part of Gaming Revenue Fund newsletters and advertising posters as well as Curve Lake First Nation annual report, which is being prepared by Curve Lake First Nation.

The newsletters, advertising posters and annual report will be used to promote and educate Curve Lake First Nation members on activities funded through Gaming Revenue Fund and Curve Lake First Nation.

I understand that the Newsletters and Advertising Posters will be available online at curvelakefirstnation.ca and in print format distributed throughout the community of Curve Lake First Nation.

I agree that I shall have no claim against Curve Lake First Nation or against anyone accessing this communication product, whether online, in print or by any other means.

I confirm that I have not given everyone the exclusive right to use my name, portrait, picture or photograph. My name, portrait, picture, or photograph may only be used as mentioned above.

Parental Consent

(when child is under 18 years of age)

NAME

SIGNATURE

DATE

Participant Consent

(when 19 years of age or older)

NAME

SIGNATURE

DATE